## **COLLEGE STUDENT AID COMMISSION[283]**

## Adopted and Filed

Pursuant to the authority of Iowa Code section 261.3, the Iowa College Student Aid Commission hereby adopts an amendment to Chapter 5, "Contested Cases." Iowa Administrative Code.

The rules in Chapter 5 describe the Commission's contested case procedures. This amendment updates the Commission's address as identified by a regular review of the administrative rules.

Notice of Intended Action was published in the Iowa Administrative Bulletin on August 20, 2014, as **ARC 1579C**. The adopted amendment is identical to that published under Notice of Intended Action.

The Commission does not intend to grant waivers under the provisions of this rule.

This amendment was adopted during the September 26, 2014, meeting of the Iowa College Student Aid Commission.

After analysis and review of this rule making, the Commission finds that there is no impact on jobs. This amendment is intended to implement Iowa Code chapter 261.

This amendment will become effective December 3, 2014.

The following amendment is adopted.

Amend subrule 5.12(5) as follows:

**5.12(5)** *Proof of mailing.* Proof of mailing includes either: a legible United States Postal Service postmark on the envelope, a certificate of service, a notarized affidavit, or a certification in substantially the following form:

I certify under penalty of perjury and pursuant to the laws of Iowa that, on (date of mailing), I mailed copies of (describe document) addressed to the College Student Aid Commission, 200 Tenth Street, Fourth Floor, Des Moines, Iowa 50309-3609 430 East Grand Avenue, Third Floor, Des Moines, Iowa 50309-1920, and to the names and addresses of the parties listed below by depositing the same in (a United States post office mailbox with correct postage properly affixed or state interoffice mail).

(Date) (Signature)

[Filed 9/30/14, effective 12/3/14] [Published 10/29/14]

EDITOR'S NOTE: For replacement pages for IAC, see IAC Supplement 10/29/14.